

CITY OF EMERADO

201 MAIN STREET, EMERADO, ND 58228

FINAL BUDGET MEETING 6PM & CITY COUNCIL MEETING 7PM

10/2/2023

AGENDA:

Emerado Final Budget Meeting Monday, October 2, 2023. Mayor Lanes presiding and called the Final Budget Meeting to order at 6pm.

Roll Call: T Wynn, T Kramer, T Hanson, Mayor J Lanes, J Linneman (Absent)

Mayor Lanes explained purpose of the meeting was to look over the budget to see if any changes need to be made. Motion made by T Kramer to accept the Final Budget for 2024 and for submission to the State. Roll Call: T Wynn, T Kramer, T Hanson. Mayor let record show all in favor.

Motion to adjourn by T Hanson.

Emerado City Council Regular Council Meeting Monday, October 2, 2023. Mayor Lanes presiding and called the Council Meeting to order at 7pm. Future Council Meeting: November 6, 2023.

Roll Call: T Wynn, T Kramer, J Linneman, T Hanson and Mayor Lanes.

M/S/C (TH/TW) Approval of Council Agenda and past minutes from Council Meeting on September 11, 2023 with one name change, Roll Call: T Wynn, T Kramer, J Linneman, T Hanson. Mayor let record show all in favor.

M/S/C (TK/TH) Approval of Financial Reports, approval of September bills paid, and approval of paying of upcoming bills for October 2023. Mayor let record show all in favor.

Police Report: Chief Lund gave his police report. He wrote 7 citations, 8 case reports and 31 calls for service. Chief Lund explained Acks Trailer Court has been working on the two trailers, cutting them up and moving them out. J Linneman stated that the process needs to be followed up with as he has past the deadline given and he has not completed the work. City Attorney Warcup explained to the Council that he would need to be served with an Order to Show Cause why building has not been demolished/removed. M/S/C (TH/TK) Motion to set date and time of November 6, 2023, at 7pm for Order to Show Cause. Roll Call: T Wynn, T Kramer, J Linneman, T Hanson. Mayor let record show all in favor. Order was signed and will be served to George Niece at Ack's Trailer Court for his appearance at the next council meeting on November 6, 2023, at 7pm. J Linneman also asked Chief Lund about some a truck on Hancock that has been on blocks with no wheels for over a year and the school bus in another resident's yard. Chief Lund stated he would look into the car on blocks and the bus.

OLD BUSINESS:

1. Follow-up on Blighted Structures and Junk

2. City-hall Flooring: Tabled to next meeting
3. Street Repairs: Tabled due to G Schmitz not being at the meeting.
4. Server (Connecting Point): Auditor explained no representative from Connecting Point could attend meeting. Mayor Lanes explained there is another option for a server through Microsoft which is called Share Point. City Attorney Warcup stated his office is looking into getting the Share Point and could get some information to us. Auditor will look into getting information about SharePoint also.

NEW BUSINESS:

1. **Fire Contract:** Mayor Lanes explained the only changes to the fire contract was payment dates and contract price. Mayor Lanes asked City Attorney Warcup if he had any concerns with the contract, he stated no. M/S/C/ (JL/TW) Motion made to accept the 2024 Fire Contract as written. Roll Call: T Wynn, T Kramer, J Linneman, T Hanson. Mayor let record show all in favor.
2. **Neptune 360 Update:** Auditor explained she and the mayor attended some training on the new software and it was implemented on 9/20/2023 when readings were done. Ferguson purchased a Samsung tablet for the city to use with the new software program. Auditor explained graphing that can be done to show property owners.

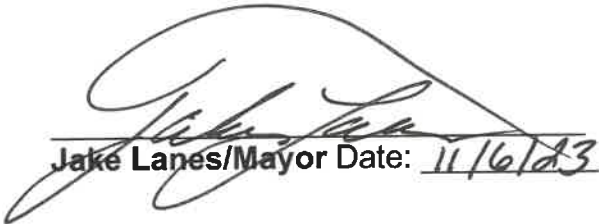
J Renfrow approached the council asking if the City would be willing to take over the cost of the flower pots for winter. The council agreed to pick up the cost. J Renfrow will let the Auditor know the cost of the flowerpot expenses.

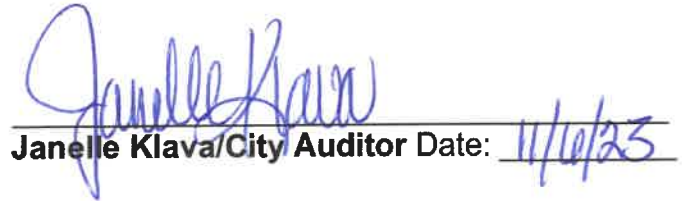
CHECK #	BILLS PAID IN SEPTEMBER 2023	AMOUNT
9977	Airbourne Custom Spraying	\$1340.00
9978	CJ Lawn Care	\$625.00
9979	Connecting Point	\$242.00
9980	Forum Communications	\$64.50
9981	GF Utility Billing	\$26.00
9982	IT Technology	\$58.75
9983	VOID	\$0
9984	Lexis Nexis	\$28.58
9985	Lonnie Arp (ND Environmental Certificate Fees)	\$76.87
9986	Marco	\$206.92
9987	Midco (Cityhall)	\$75.50
9988	Nodak Electric	\$916.79
9989	Quill.com	\$100.97
9990	Cenex (PD House Charge)	\$24.27
9999	East Central Regional Water	\$10,515.72
10000	Ferguson Waterworks (Neptune 360 Annual)	\$1200.00
10001	Forum Communications	\$85.88
10002	IT Technology	\$52.95
10003	Lexis Nexis (ND Century Code Books)	\$320.11
10004	Midco (Firehall)	\$108.23
10005	ND One Call	\$14.30
10006	Schmitz	\$3000.00
10007	Swanson & Warcup	\$462.00
10008	Waste Management	\$5343.77
	ACH PAYMENTS MADE IN SEPTEMBER 2023	AMOUNT
ACH	PSN (Monthly Pymt)	\$305.50
ACH	ND Pers (Retire)	\$1135.59
ACH	EFTPS Payments	\$992.53
ACH	ND Pers (Life)	\$122.52
ACH	BC/BS	\$5753.66
ACH	Apple.com (PD)	\$11.39
ACH	Hatton Ampride (PD)	\$51.12
ACH	Verizon	\$254.54
ACH	Microsoft Office	\$104.99
	DEBIT CARD PAYMENTS MADE IN SEPTEMBER 2023	AMOUNT
	Cenex (PD)	\$143.39
	Amazon (Shredder-Voice Recorder)	\$383.45
	Dollar General (Office Supplies)	\$34.65
	Probitas (City Logo Clothing)	\$170.84
	Hugos (Council Meeting)	\$25.99
	USPS (Stamps)	\$51.00
	Walmart (Office Supplies)	\$33.03
	Hatton Ampride (PD)	\$51.12
	Costco (PD)	\$59.43
	Ramkota Hotel (PD)	\$176.40
	ND League of Cities (PD-Conference)	\$100.00
	Amazon (PD)	\$50.05

BILLS TO BE APPROVED TO BE PAID IN OCTOBER 2023	AMOUNT
Schmitz, Inc (Water leak south of Arvilla)	\$3800.00
Schmitz, Inc. (Main St Front of Museum)	\$3050.00
Schmitz, Inc. (East Hancock Ave)	\$1200.00
Schmitz, Inc (Corner of 5 th St & Folson)	\$700.00
Schmitz, Inc (W Hancock & W Ct Drive)	\$1800.00
Schmitz, Inc (Asphalt by school)	\$800.00
Schmitz Inc (Sand Steel Alley)	\$700.00
Schmitz Inc (Waiting for payment from Polar) Not a bill to be paid— waiting for payment from them	\$1125.00

M/S/C (TH) Adjourn.

Minutes are unofficial until the approval of the City Council—J Klava Auditor.


 Jake Lanes/Mayor Date: 11/16/23


 Janelle Klava/City Auditor Date: 11/16/23