

CITY OF EMERADO

201 MAIN STREET, EMERADO, ND 58228

CITY COUNCIL MEETING

6/5/2023 7PM

AGENDA:

Mayor Lanes presiding and called the meeting to order at 7pm. Future council meeting will be July 10, 2023 @ 7pm.

Roll Call: Members present Tamara Wynn, Frank Molina, Tony Hanson Mayor Lanes Audition Janelle Klava. Joel Linneman absent.

Minutes—M/S/C (TH/FM) Approval of Council Agenda and approval of minutes from 5/1/2023 council meeting. Roll Call: Wynn, Molina, Hanson. Linneman absent. Let the record show all in favor.

Finance Report/Bills—M/S/C (TH/FM) to approve Financial Report and to approve the bills paid in May 2023 and for paying of upcoming bill in June 2023. Roll Call vote: Wynn, Molina, Hanson. Linneman absent. Let the record show all in favor.

Police Report—Chief Lund gave his monthly police report.

OLD BUSINESS:

1. **Follow-up on Blighted Structures and Junk**
2. **Clean-up dumpsters**-Auditor explained clean-up went pretty well, there was a number of tires in the dumpsters, along with personal household garbage, but people were using it and it was filled up and replaced once.
3. **Water Meter at Acks Trailer Park**-Meter is still not reading so Ferguson Water has provided us with a new antenna free of charge as that's what they think the problem is and Glenn will have someone install it and see if that corrects the issue.
4. **Snow Removal Grant Application-Season wide**—Auditor explained we are to receive \$3337.39 for the early season snow removal grant and still waiting for the season wide payment.

NEW BUSINESS:

1. **CVIC**—Theresa gave a presentation on services provided by CVIC in our community and asked to consider a donation when comes to budget time.
2. **ND Rural Water Association**—Dan gave a representation about the services that are provided by ND Rural Water Association. Talked about locating curb stops (free service) and getting the GIS (GIS would cost about \$500 for the interactive package), council agreed to start on this process. Also talked about the copper/lead pipe study that would

need to be done by the City by October 2024 and that there was help available for this through ND Environmental Quality. A resolution to approve the City Auditor to apply for the assistance with ND Environmental Quality for the copper/lead study was completed. Roll Call: Wynn, Molina, Hanson to adopt the resolution. (FM/TW).

3. **Road Repairs**-Mayor Lanes explained some of the roads have a lot of potholes and are in need of repair. Council members will check out what roads need to be repaired and will discuss at the next meeting. Tabled to next meeting.
4. **Museum-school house and Cook Cart/ Beautification Committee**- J Renfrow asked the council if they could make a beautification committee, the Mayor explained there is already a Community Development Committee so no other committee will be made. J Renfrow asked again about the schoolhouse and Mayor Lanes explained she needed to bring in the exact measurements of everything to see if variance will be needed by the city. Tabled until J Renfrow can come in with some measurements of the schoolhouse.
5. **M/S/C (TH/FM) Resolution 2023-06-05 Auditor Bond**. A motion to set the City Auditor Bond at the amount of \$27,223, Resolution made and signed. Mayor let the record show all in favor.
6. **Budget**-Auditor J Klava handed out copy of the budget from last year and then the printout from Banyon on the year to date budget from within Banyons accounting software.
7. **M/S/C (TW/TH) Approval of Beer and Liquor License for Johnny’s Bar and Parkland USA Corp dba SuperPumper**.

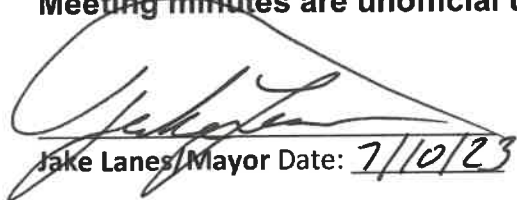
| CHECK # | BILLS ALREADY PAID IN MAY 2023 | AMOUNT |
|---------|---|-----------|
| 9846 | CJ Lawn Service | \$7700.00 |
| 9865 | Connecting Point | \$234.00 |
| 9866 | East Central Regional Water | \$8237.86 |
| 9867 | Forum Communications | \$24.30 |
| 9868 | GF County Finance & Tax (Assessment Fee) | \$630.15 |
| 9869 | GF Utility Billing | \$26.00 |
| 9870 | IT Technology | \$53.05 |
| 9871 | Midco | \$243.32 |
| 9872 | Ness Printing | \$45.50 |
| 9873 | Nodak Electric | \$38.94 |
| 9874 | Swanson & Warcup | \$773.16 |
| 9875 | Lexis Nexis Matthew Bender (Century Code) | \$77.81 |
| 9876 | Schmitz Inc (April Contract) | \$3000.00 |
| 9877 | Excel Energy | \$87.76 |
| | Bank Service Charge | \$15.00 |
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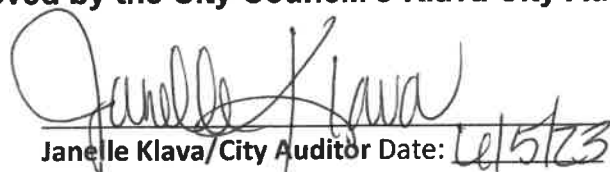
| ACH PAYMENTS MADE IN MAY 2023 | | |
|---|--|---------------|
| ACH | ND Public Finance (City Hall Addition) | \$12,037.50 |
| ACH | PSN (Monthly Pymt) | \$304.50 |
| ACH | ND Pers (Retirement) | \$1516.83 |
| ACH | EFTPS Payments | \$1258.46 |
| ACH | ND State Tax | \$371.95 |
| ACH | ND Pers (Life) | \$178.83 |
| ACH | BC/BS | \$5096.63 |
| ACH | Verizon | \$254.50 |
| DEBIT CARD PAYMENTS MADE IN MAY 2023 | | AMOUNT |
| Northdale Oil | | \$81.49 |
| Landing Strip | | \$259.44 |
| Superpumper | | \$40.58 |
| Walmart | | \$80.52 |
| Facebook Ad | | \$25.00 |
| Amazon | | \$465.82 |
| Dollar General (PD) | | \$33.35 |
| USPS | | \$96.00 |
| Microsoft Office (Kisek) | | \$103.95 |
| Apple.com (Police Dept) | | \$2.99 |
| Ask.Key.com (Police Dept) | | \$73.49 |
| BILLS TO BE APPROVED TO BE PAID IN JUNE 2023 | | AMOUNT |
| GoDaddy.com (Website) | | ? |
| Schmitz, Inc (Snow Removal) | | \$15,260.00 |
| Schmitz, Inc (Cleaning Culverts) | | \$350.00 |
| Schmitz Inc (Snow Removal) | | \$1022.50 |
| Schmitz Inc (Cleaning Ditch by Park) | | \$6327.50 |
| Schmitz, Inc (Gravel) | | \$50.00 |
| Schmitz Inc (Waiting for payment from Polar) | | \$1125.00 |

Date for the Preliminary Budget Meeting was set for July 12, 2023

ADJORNMENT: T Hanson

Meeting minutes are unofficial until approved by the City Council. J Klava City Auditor


 Jake Lanes/ Mayor Date: 7/10/23


 Janelle Klava/ City Auditor Date: 7/15/23